*Meeting Via Microsoft Teams Meeting – Meeting was recorded*

**Call to Order:**
The meeting was called to order at 10:02 a.m.

**Introductions/Roll Call:**
Introductions were made and those present provided their name, agency, and the location from which they were calling.

**Those Present Were:**

Ryan Smith, BCATS Staff; Jay Reithel, MDOT Bay Region; Jim Lillo, BCRC; Jon Roberts, MDOT UTAU; Tina Makarewicz, MDOT OPT; Jason Perez, MDOT; Jack Hofweber, MDOT Bay City TSC; Brian Stark, MDOT; Cody Bodrie, EMCOG; Terry Moultane, City of Bay City; Rachel Phillips, City of Bay City; Dominic Pavone, BCATS Staff, and; Cyndi Gaul, Administrative Assistant, Bay County Environmental Affairs and Community Development Department.

**Minutes from August 10, 2021 BCATS Technical Meeting:**

It was moved by Lillo, seconded by Phillips, to approve the minutes from the August 10, 2021 BCATS Technical Committee Meeting. Motion Passed Unanimously.

**Public Comment:**

There was no public comment brought before the committee.

**Legislative Update:**

The COVID-19 Relief Funds for revenue lost due to COVID-19 was legislatively approved and signed last week. Funding will be available to Rural Task Force (RTFs) and they can obligate their projects. Bodrie wasn’t sure if Metropolitan Planning Organizations (MPOs) would be eligible for the COVID-19 funding.

**2022 BCATS Meeting Schedule:**A handout of the proposed 2022 BCATS Meeting schedule for review and recommendation to the BCATS Policy Committee for approval was provided. The schedule remained the same as 2021 with the BCATS Technical Committee scheduled to meet the week prior to the BCATS Policy Committee which is scheduled to meet on the second Tuesday of every other month starting in February. The May meeting was kept on the schedule to allow for FY2023-2026 TIP development.

A motion was made by Moultane, second by Stark, to favorably recommend the proposed 2022 BCATS Meeting Schedule be moved forward to BCATS Policy Committee for approval. Motion Passed Unanimously.

**FY2020-2023 TIP Amendments, Administrative Modifications:**

Smith provided a handout of the FY 2020-2023 TIP Amendment/Administrative Modification for review and recommendation to the Policy Committee for approval. The following is the TIP Amendment/Administrative Modification requested:

**FY 2022:**

1. Addition of the Bay County portion of the FHWA region-wide East Potter Road Project for capital preventative maintenance using asphalt crack treatment. This project includes Bay, Genesee, Huron, Lapeer, Saginaw, Sanilac, Shiawassee, St. Clair, and Tuscola Counties.
2. Amendment of JN: 206234 South Wenona Avenue (Fisher Street – North Union Street) reconstruction for the combination of Phase 2 and Phase 3. Job Number 206236 is being abandoned because of the work being combined into JN 206234.
3. Adjustment of the MDOT Area-wide Transit Capital Right-of-Way (ROW) Project for complete roadway reconstruction (M-25 W – Walnut Street).
4. Adjustment of the MDOT Area-wide Transit Capital Right-of-Way (ROW) Project for complete roadway reconstruction (M-25 E – Walnut Street).

**FY 2023**

1. Adjustment of MODT US-10 (7 Mile Road – Bay County Line) Hot Mix Asphalt (HMA) reconstruction project.

A motion was made by Phillips, seconded by Stark, to favorably recommend the FY 2020-2023 TIP amendment/administrative modifications be moved forward to BCATS Policy Committee for approval. Motion Passed Unanimously.

**2045 Long Range Plan Project List Update:**
Ryan has been working on updating all the chapters for the 2045 Long Range Plan. The 2045 Long Range Plan Project List needs to be updated to make sure recommended projects are accurate and selected FY 2023-2026 TIP projects are also included. Ryan will be adding the MDOT Projects to the list. The Bay City Projects for the list have been also been received. The BCRC will get their projects for the list to Ryan this week. Normally the City of Essexville doesn’t have projects to include on this list as they go after alternative funding sources. Ryan will check with Essexville to make sure they don’t have projects to include. Ryan would like to have the 2045 Long Range Project List completed by November so that we will have enough time to allow for public review and comment. We should have the final draft of the 2045 Long Range Plan ready for approval in February 2022.

**FY 2023 – 2026 TIP Development:**

Ryan sent out a call for projects the beginning of September and has been working on the development of the FY2023-2026 TIP with revenue estimates. To date, he has received the State Street Project from the City of Bay City and is still waiting to hear from the City of Essexville and Road Commission about their projects. The Bay County Road Commission isn’t anticipating having projects for the FY 2023-2026 TIP. We will need to conduct the TIP project selection of local projects in November 2021. All local projects need to be entered into JobNet by March, 2022.

**Asset Management Updates:**

All the Federal Aid Roads have been rated. There is still funding available to reimburse the City of Bay City and the Bay County Road Commission if they have staff they can send to rate local roads. All of the 2020 Asset Management funds have been used up and a large portion of the 2021 funds will be used during the fourth quarter of 2021. This will put us on track for the utilization of the 2022 Asset Management funding. The City of Bay City will be submitting a request for Asset Management reimbursement for eligible equipment they purchased to be used to help with their required Asset Management Plans. The Bay County Road Commission did a bunch of culvert work that may be eligible for reimbursement too. Ryan is working on the fourth quarter Asset Management fund reimbursements.

**Project Updates:**

**Bay City:**

The first phase of the Wenona Street Reconstruction project has been completed and is open to traffic. The second phase of this project will be underway in 2022-2023. Plan to advertise for bids in January 2022. The Johnson Street (Ketchum to Water) Project has been completed and is open to traffic. The Bay City Commissioners are entertaining a recommendation to require a QBS for road work at their next meeting on Monday, October 18, 2021.

**MDOT:**

The M-247 Project detour started last week with the work being done on the rail road crossing. The Beaver Road at M-13 signal modification project is completed. The M-13 left hand turn lane will be done this year. There are bridge detours in place in Arenac County as the projects are two months behind. There will be a Non-Motorized Bike & Pedestrian Meeting held on November 2, 2021 at 1:30 p.m. Ryan will forward the invitation to everyone. A draft of the Travel Demand Model chapter was sent to Ryan for review and there were no major changes. Once the new census data becomes available, Jon Roberts will work with Ryan Smith to update some of the information.

**Bay County Road Commission (BCRC):**

Currently BCRC is done with all projects for this year. The 2 Mile Project (Midland - Wilder) is complete, however there are some issues with the catch basin covers that need to be adjusted. The rail road tracks for this project also need to have an improved ride over the tracks. Staff is working on projects for next year.

**Other/New Business:**

There was no other or new business brought before the committee.

As there were no further business, a motion was made by Lillo, seconded by Stark, to adjourn the October 12, 2021 BCATS Technical Committee meeting at 10:45 a.m. Motion passed unanimously.

Respectfully submitted,

Ryan Smith

Ryan Smith

BCATS Staff

*Transcribed by C. Gaul*